



Work Experience Journal



Name _____

Home Form _____

Section 1: Employer Details

Name: _____

Address: _____

Postal Address: _____

Phone: _____

Describe the product/service of the organisation. How does it contribute to the community?

Section 2: Education and Training

1. What educational standards are required to enter this occupation?

2. Where can you train?

3. Does the employer assist with training costs? If yes, how?

Section 3: Job Prospects

1. What is the best way to get started in this career?

2. What is the current supply and demand situation both in Cairns and Australia-wide for this work? _____

3. What are the promotion prospects in this career?

Section 4: Wages and Conditions

1. What annual wage would you receive when beginning this job? What is the top wage level with considerable experience?

2. What holidays and long service leave are you entitled to?

3. Is personal safety a concern in this occupation?

Section 5: Evaluation

1. What aspects of the work experience did you enjoy?

2. What skills, knowledge and attitudes are required in your chosen specific work setting/industry sector? What other work roles and environments can these be used in?

3. What aspects of the work experience did you dislike?

4. Has this work experience changed your career plans? Explain.

5. If you have changed your mind about your career, what other career areas will you investigate?

6. If you choose to undertake work experience again, what would you like to do?

7. Can you make any suggestions that could improve work experience for other students?

8. Briefly outline what tasks you were given to do in the week; skills you gained or used; problems or difficulties encountered; how you overcame these problems.



Blueprint Performance Indicators

4.2.6

Explore the skills, knowledge and attitudes needed in particular industry sectors.

4.3.3

Understand how a set of skills, knowledge and attitudes can fulfil the requirements of a variety of work roles and work environments.

5.2.4

Explore the differences between occupations and industry sectors by locating and using available career information resources.

5.2.8

Assess the relevance of the career information resources you have used to your career information search.

5.3.3

Explore how trends and work opportunities in various industry sectors impact upon the nature and structure of work roles.

5.3.5

Understand how a variety of factors (e.g., supply and demand for workers, demographic changes, environmental conditions, geographic location) impact upon work opportunities.

4.3.5

Explore the education and training requirements of various work roles.

8.3.3

Investigate the costs (living and fee-related) associated with education/training courses.

8.3.5

Explore courses on terms of the skills, knowledge and attitudes required for entry- level work or advanced training.